



Teller, Part-time

Primary Location/Schedule:

- 1535 W. Sunshine Ave., Springfield, MO 65804
- Monday – Friday; 2:00 – 6:00 pm, and Saturdays 8:45 am – 12:00 pm
- Part-time - approximately 25 hours per week

Position Requirements:

- High school diploma or equivalent
- A minimum of two years of cash handling and customer service experience
- A minimum of one year of retail banking, including teller transactions and new accounts preferred

Required Skills:

- Excellent customer service and strong communication skills
- Strong mathematical, problem-solving and computer skills
- Effective multi-tasking and organizational skills
- Willingness to proactively cross-sell bank products & services

To Apply:

- Print an Old Missouri Bank application at <https://www.oldmissouribank.com/about-us/careers.html>
- Submit a completed application through one of the below methods; a resume may be included.
 - Email: careers@oldmobank.com
 - Fax: 1-844-834-3256
 - Mail: Attn Human Resources, Old Missouri Bank, PO Box 14050, Springfield, MO 65814-0050
 - Hand delivery at an Old Missouri Bank location
- Contact Human Resources at careers@oldmobank.com or 417-869-9000 for more information

Job Summary

Old Missouri Bank tellers must be friendly, personable and committed to delivering excellent customer service. They are responsible for processing routine transactions (deposits, withdrawals, payments, and check issuance), and may also perform various backup receptionist and/or clerical duties as needed.

Benefits:

- **Excellent work environment** where you are appreciated and recognized for you individual efforts and contributions
- **Stability** with a locally owned community bank that is growing and expanding in the region
- **Paid Leave:** Vacation, Sick, Military, Bereavement, and Jury Duty
- **Full and partially paid insurance** plans: life w/ AD&D, disability, medical, and dental
- **Cost friendly insurance:** vision, critical illness, accident, supplemental life w/ AD&D
- **100% match of retirement savings** (up to plan limit)
- **Discounted financial service fees** on select OMB products and services
- **Plus more**

Futures made brighter. Banking made better

A unique opportunity to join a small, but rapidly growing, community bank in Springfield, MO.

Old Missouri Bank was founded in 1999 with a commitment to excellence in service. We offer our customers the latest in banking products and services combined with old-fashioned customer service. We are committed to giving our customers the kindness, courtesy, and professionalism they deserve. This philosophy has resulted in our growth from one bank in Springfield to six banks in Springfield and the surrounding communities.

Disclaimer:

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.

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