

51<sup>st</sup> APPLE BUTTER MAKIN' DAYS  
ARTS & CRAFTS BOOTH APPLICATION  
October 13, 14 & 15, 2017

Name:	Daytime Phone:
	Cell Phone:
Address:	Evening Phone:
	Fax No.:
	Email:
Number of Booths Needed: (10'X10'):	@ \$90 each = \$
Jury Fee (must be paid each year):	\$10 = \$ 10.00
<b>ALL BOOTH FEES MUST BE PAID BY SEPT. 1</b>	Total Due: \$
I would like the same space(s) as last year:	Current year Booth Space(s):
(Circle one)      Yes      No	
Please describe your craft:	Attach photos of your craft and you in your workshop. (New photos must be submitted each year.)

**IF YOU WANT THE SAME SPACE(S) YOU HAD LAST YEAR – YOU MUST RETURN YOUR APPLICATION BY MAY 1, 2017.**

**ALL BOOTH FEES MUST BE PAID BY SEPTEMBER 1, 2017 OR YOUR BOOTH SPACE(S) WILL BE ASSIGNED TO ANOTHER CRAFTER.**

BY SUBMITTING THIS APPLICATION TO THE APPLE BUTTER MAKIN' DAYS STEERING COMMITTEE, THE UNDERSIGNED ACKNOWLEDGES RECEIVING, READING AND FULLY UNDERSTANDING ALL OF THE GUIDELINES AND REGULATIONS OF THE APPLE BUTTER MAKIN' DAYS STEERING COMMITTEE. I UNDERSTAND THAT SUBMISSION OF THIS APPLICATION WITH THE REQUIRED ATTACHMENTS AND FEES DOES NOT GUARANTEE MY ADMISSION TO THE FESTIVAL AS A VENDOR. I FURTHER UNDERSTAND THAT THE \$10.00 JURY FEE ENCLOSED HERewith IS NONREFUNDABLE AND THAT IF I VIOLATE ANY OF THE GUIDELINES AND REGULATIONS OF THE APPLE BUTTER MAKIN' DAYS STEERING COMMITTEE I MAY BE EXCLUDED OR REJECTED FROM THE FESTIVAL, MY MERCHANDISE (IN WHOLE OR IN PART) MAY BE EXCLUDED OR REJECTED FROM THE FESTIVAL, AND MY BOOTH RENTAL FEE WILL BE FORFEITED.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Please make check or money order payable to and mail to:

Mt. Vernon Chamber of Commerce  
Apple Butter Makin' Days  
P. O. Box 373  
Mt. Vernon, MO 65712

Phone & Fax: 417-466-7654  
Email: [mtvchamber@mchsi.com](mailto:mtvchamber@mchsi.com)  
[www.mtvernonchamber.com](http://www.mtvernonchamber.com)

Booth Fees Paid: \$ \_\_\_\_\_  
Date Paid: \_\_\_\_\_  
Check No.: \_\_\_\_\_

51<sup>st</sup> APPLE BUTTER MAKIN' DAYS  
ARTS & CRAFTS BOOTH GUIDELINES & REGULATIONS  
OCTOBER 13, 14 & 15, 2017

1. All craft vendors must participate in the jurying process to be considered for a booth space at this festival. The jury committee will be appointed by the Apple Butter Makin' Days Committee, and any decision of the jury is final.
2. Any craft vendor seeking a booth in this festival must submit the attached Application together with all of the following:
  - a. NONREFUNDABLE Jurying Fee of \$10. (Note: this fee is per application, not per booth.)
  - b. Booth rental fee: \$90 per booth space (10' by 10'). Booth rental fee is not refundable in the event that a vendor cancels his/her booth space the week of the festival or the vendor's merchandise is excluded or rejected from the festival after the festival has begun due to misrepresentation of the craft by the vendor or because the craft does not meet the guidelines.
  - c. Photographs of any item to be sold in the vendor's booth. The photographs will be used to determine the acceptability of each proposed craft for the festival; therefore all items must be clearly visible and recognizable in the photographs. Any item not clearly represented in the application photos may be excluded or rejected from the festival by the Apple Butter Makin' Days Steering Committee at any time, without questions. NEW PHOTOS MUST BE SUBMITTED EACH YEAR.

All photographs become the property of the Apple Butter Makin' Days Steering Committee and must be submitted with your Application, with the name, address and phone number of the vendor on the back of each photograph.
  - d. A written description of the crafting process used by the vendor.
3. Those wishing to retain the same booth space(s) they had at the prior year's festival must submit all of the above items mentioned in paragraph 2 no later than May 1, 2017, subject to paragraph 4 below.
4. Apple Butter Makin' Days is a three day festival and in order to attract good crowds all three days we ask that crafters have their booths open all three days of the festival. If you do not open your booth all three days of the festival (except in cases of inclement weather), we cannot guarantee that you will have the same booth space next year.
5. No commercially produced products, imported products, or products sold through home sales may be displayed or sold at this festival. Examples of prohibited product lines include: Mary Kay, Avon, Longaberger, Party-Lite, Pampered Chef, Home Interiors, Cracker-Neck Creek Baskets, Creative Memories. The foregoing list is just a sample of the kinds of items not allowed.
6. No Beanie Babies, marshmallow guns or confetti eggs may be displayed or sold.
7. All clothing and woodcrafts must be handmade. Pre-made, store bought or market items may not be sold or displayed. All items must be designed and assembled by hand by the booth vendor. Pre-made bushes or arrangements, such as those that come from market, will not be accepted.
8. Cash awards will be presented to winning vendors judged to be the best of show in several categories based on the booth entries for that year. The cash award is \$50 or \$50 off your booth rental fee for the next year. The winners will also receive a sign to place in their booth showing that they were selected for this honor. All decisions of the judges are final.
9. Each vendor must run his or her own booth personally.

10. The Apple Butter Makin' Days Steering Committee prefers that you demonstrate your craft in your booth, if possible. Such demonstrations generate crowd enthusiasm.
11. No vendor will be permitted to exceed their assigned 10' by 10' booth space. If a vendor uses anything that exceeds beyond the allowed 10' by 10' space, the vendor must rent an additional booth space. No vendor may block any sidewalk or designed walkway.
12. No campers, trailers, car, bicycles, or other vehicles will be allowed on the Square or any designated festival areas during the day. All vehicles must be off the Square and all designated festival areas by 8:30 a.m. on Friday and Saturday and by 9:30 a.m. on Sunday and not allowed back on the Square until the booths close (6:00 p.m. on Friday and Saturday and 4:00 p.m. on Sunday).
13. This is an outdoor show held on asphalt. Each vendor is responsible for providing his or her own protection from the weather. You may not drive stakes into the asphalt. If you have a tent it must have weights.
14. You will receive by mail either a confirmation of your acceptance as a vendor or a rejection of your application.
15. Apple Butter Makin' Days will be held October 13, 14 & 15, 2017. Booth assignments and a packet of information will be available at 1:00 p.m. or after on Thursday, October 12. Booths cannot be set up until after 5:30 p.m. Thursday or after 6:00 a.m. on Friday. This is done in consideration of the businesses on and around the Square, and their customers and employees, which will be conducting normal business until that time.
16. If your booth space is not occupied by noon on Friday, the next vendor on the waiting list will be assigned the empty space.
17. Booths need to be open by 9:00 a.m. on Friday and Saturday and by 10:00 a.m. on Sunday. On Friday and Saturday your booth must be kept open until 6:00 p.m., weather permitting. On Sunday booths open at 10:00 a.m. and close at 4:00 p.m. On Sunday you must have your booth space emptied by 7:00 p.m. in order that the area can be cleaned by the Fire Department and the streets reopened to traffic. However, you are required to pick up all trash and debris from your booth space prior to leaving.
18. Food and home canned or jarred items are not permitted, due to Department of Health and Chamber of Commerce Regulations.
19. YOU MUST CHARGE AND PAY SALES TAX. A tax table to use and tax form for mailing your taxes to the State will be included in your vendor packet. Your vendor packet must be picked up at the Chamber of Commerce temporary office prior to setting up your booth.
20. Only local not-for-profit organizations in Lawrence County are allowed to sell food or operate game booths.

Mt. Vernon Chamber of Commerce  
Phone & Fax: 417-466-7654  
Email: [mtvchamber@mchsi.com](mailto:mtvchamber@mchsi.com)  
Website: [www.mtvernonchamber.com](http://www.mtvernonchamber.com)