

All rules are subject to change at the discretion of the Apple Butter Makin' Days (ABMD) Committee. By submitting an application, vendor(s) agree to these rules set forth by the ABMD Committee. Failure to comply may be grounds for immediate dismissal and permanent expulsion from current and/or future ABMD festivals.

Application / Pre-Festival

1. Booth rental fee: \$175 per booth for each 10'x10' space. All booth fees must be received by August 1. If the vendor must cancel their booth space(s) before August 1, a full refund to the vendor will be issued. If a vendor must cancel their booth space(s) between August 1 and September 1, a 50% refund will be issued. If a vendor must cancel their booth space(s) after September 1, NO refund will be issued. If a vendor or the vendor's merchandise is excluded or rejected from the festival after the festival has begun due to failure to comply with all rules stated in this document, no refund will be issued.
2. A vendor may not give or sublet space to another person/vendor. All products must be represented in photographs and description on the application. Items not represented on the application may not be sold.
3. Any craft vendor seeking a booth in this festival must submit an application in addition to the following items before approval can be granted:
 - a. Photographs of items to be sold in the vendor's booth: Submitted photographs must make apparent to the jury that the craft is made by the applicant. Include a photo of you crafting your item(s). If items are not easily identified as handcrafted/made by the applicant, they may be rejected from the festival by the ABMD Committee at any time. Vendors must submit photos every year. Submitted photos become property of the ABMD Committee.
 - b. Description: A description of the craft as well as the crafting process used by the vendor must be submitted every year.
4. Returning vendors wishing to retain a booth space(s) for the next year's festival must submit a new application no later than May 1 of the festival year. No booth space(s) are guaranteed to new or returning vendors. All booth spaces are assigned at the discretion of the ABMD Committee.
5. Vendors will receive written notice of acceptance, rejection or notice of placement on the waitlist via email prior to the festival.

During Festival

5. Vendor check-in set-up procedures will be communicated in advance.
6. **SET UP: VENDORS MAY NOT SET UP BEFORE 5:30 P.M. ON THURSDAY!** ABMD is a three-day festival. All crafters must have their booths open all three days of the festival from the designated open and close times: Friday & Saturday 9:00 a.m. – 6:00 p.m. and Sunday 10:00 a.m. – 4:00 p.m.
7. All items must be designed and crafted by the booth vendor. Store bought, market items, or multi-level marketing (MLM) products may not be sold or displayed. Items with foul language, obscene gestures or insinuations, or drug paraphernalia may not be sold or displayed. The definition of such is determined by the discretion of the ABMD Committee.
8. Vendors must charge and pay sales tax. The current Mount Vernon tax rate is 9.23% but is subject to change. It is the vendor's responsibility to verify. A Sales Tax Return form is available at [Form 53-1 - Sales Tax Return](#), and a Missouri Special Events Application Form for out-of-staters is available at [Form 2643S](#).
9. All booth spaces are 10' x 10'. Each craft vendor is expected to remain within the constraints of their rented space(s). No sidewalk or designated walkway shall be impeded by a vendor's

booth, products, nor extension of their booth or products including but not limited to chairs, coolers, etc.

10. **Electricity is not supplied to craft vendors.** Quiet generators are permitted **only** if used to conduct onsite demonstrations of the vendor's craft and/or making custom orders onsite. Vendors are required to notify the committee if a generator is needed. Using a generator for an unapproved purpose will result in expulsion.
11. No vehicles are allowed inside barriers to all designated festival areas during festival hours. All vehicles must be outside barriers between 8:30 a.m. and 6:00 p.m. Friday and Saturday and 9:30 a.m. and 4:00 p.m. Sunday.
12. Vendors are responsible for their own protection from the weather elements. Nothing may be driven into asphalt to secure vendor equipment. Weights are **required** for all tent corners.
13. Smoking, vaping, alcohol, or illicit drug use by vendors within designated festival areas may result in permanent expulsion from the festival.

Following Festival

14. All booth spaces are required to be emptied and free of trash by 6:00 p.m. Sunday for the city to clean designated festival areas to prepare for the next business day. Failure to comply could result in entry rejection in the next festival.

