

# 56<sup>th</sup> ANNUAL APPLE BUTTER MAKIN' DAYS

ARTS & CRAFTS VENDOR APPLICATION 2021

OCTOBER 7, 8 & 9, 2022

Please Print Neatly

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Business Name: \_\_\_\_\_ Email Address \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell #: \_\_\_\_\_ Alternate phone # \_\_\_\_\_

Number of Booths Needed (10x10): \_\_\_\_\_ @ \$125 each = \$ \_\_\_\_\_

Jury Fee (must be paid each year w/ application) 1 @ \$10 each year = \$ 10.00

**ALL BOOTH FEES MUST BE PAID BY SEPT. 1 OR SPOT FORFEITED TOTAL DUE \$ \_\_\_\_\_**

Returning Vendor: Circle One - Yes or No What was your 2021 Space # \_\_\_\_\_

Please describe your craft: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Attach photos of your craft and you in your workspace, ***new photos must be submitted each year***, please include up to maximum **5 photos** per application. You may also **submit photos by email**.

**RETURNING VENDORS ONLY: SUBMIT APPLICATION NO LATER THAN MAY 1, 2022 TO GUARANTEE A BOOTH LOCATION. Location subject to change. NOTE: New vendors may apply at any time.**

**All booth fees must be received by September 1st, 2022 or your space(s) can/will be assigned to another crafter.**

By submitting this application to the Apple Butter Makin' Days steering committee, the undersigned acknowledges receiving, reading and fully understanding all of the guidelines and regulations of the steering committee. I understand that submission of this application with the required attachments and fees does not guarantee my admission to the festival as a vendor. I further understand that the \$10.00 jury fee enclosed herewith is non-refundable and that if I violate any of the guidelines and regulations of the steering committee I may be excluded or rejected from the festival, and my booth rental fee will be forfeited.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Make check or money order payable to and mail to:**

Mt. Vernon Area Chamber of Commerce /Apple Butter Makin' Days

PO Box 373, Mt. Vernon, MO 65712

417-466-7654 Website: [www.mtvchamber.com](http://www.mtvchamber.com)

EMAIL [chamber@mtvchamber.com](mailto:chamber@mtvchamber.com)



**Apple Butter Makin' Days (Official)**

Amt Due \$ \_\_\_\_\_

Amt Paid \$ \_\_\_\_\_

Amt Remain \$ \_\_\_\_\_

Date \_\_\_\_\_ Check # \_\_\_\_\_

Jury Approved Y/N \_\_\_\_\_

Returning Vendor Y/N \_\_\_\_\_

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1. All craft vendors must participate in the jurying process to be considered for a booth space at this festival. The jury committee will be appointed by the Apple Butter Makin' Days Committee, and any decision of the jury is final.
2. Any craft vendor seeking a booth in this festival must submit the attached Application together with all the following items:
  - a. Non-refundable Jurying Fee of **\$10** (Note: this fee is per application, not per booth.)
  - b. Booth rental fee: **\$125 per booth space** for each 10' x 10' space. Booth rental fee is not refundable unless the Steering Committee can fill the space with another vendor. If a vendor must cancel his/her booth space October 1<sup>st</sup> or later or the vendor's merchandise is excluded or rejected from the festival after the festival has begun due to misrepresentation of the craft by the vendor or because the craft does not meet the guidelines, monies will be forfeited.
  - c. Photographs of items to be sold in the vendor's booth. The photographs will be used to determine the acceptability of each proposed craft for the festival. All items must be clearly visible and recognizable in the photographs. Items not clearly represented in the application photos may be excluded or rejected from the festival by the Apple Butter Makin' Days Steering Committee at any time, without question. **NEW PHOTOS MUST BE SUBMITTED EACH YEAR.** Please include your name, address and phone number on the back of the photo or **you may submit photos via email**. Photos become property of the Apple Butter Makin' Days Steering Committee. We use this step to prevent sale of non-handmade craft items.
  - d. A simple written description of the crafting process used by the vendor.
3. Those wishing to retain a booth space(s) for the next year's festival must submit the above items mentioned in paragraph 2 no later than May 1, 2022, subject to paragraph 4 below. We will do our best to get the vendor in the same space but **cannot guarantee the same space** due to possible unforeseen circumstances that may occur.
4. Apple Butter Makin' Days is a three-day festival. To attract good crowds each day, we ask that crafters have their booths open all three days of the festival. If you do not open your booth all three days of the festival (except in cases of inclement weather), we cannot guarantee that you will have a booth space next year. **No commercially produced products, imported products, or products sold through home sales may be displayed or sold at this festival.**
5. All clothing and woodcrafts must be handmade. Pre-made, store bought or market items may not be sold or displayed. All items must be designed and assembled by hand by the booth vendor. Pre-made bushes or arrangements, such as those that come from market, will not be accepted.
6. Cash awards will be presented to winning vendors judged to be the Best of Show in several categories based on the booth entries for that year. The cash award is \$50 or \$50 off your booth rental fee for the next year. The winners will also receive a sign to place in their booth showing the honor.
7. Each vendor must run his or her own booth personally.
8. The Apple Butter Makin' Days Steering Committee prefers that you demonstrate your craft in your booth, if possible. Such demonstrations generate crowd enthusiasm.
9. No vendor will be permitted to exceed their assigned 10' x 10' booth space. If a vendor uses anything that exceeds beyond the allowed 10' x 10' space, the vendor must rent an additional booth space. No vendor may block any sidewalk or designed walkway.

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10. **No campers, trailers, car, bicycles, four wheelers, off-road or other vehicles** will be allowed on the Square or any designated festival areas during the day. **All vehicles must be off the Square and all designated festival areas by 8:30 a.m. on Friday and Saturday** and by **9:30 a.m. on Sunday** and **not** allowed back on the Square until the booths close (6:00p.m. on Friday and Saturday and 4:00p.m. on Sunday).
11. This is an outdoor show held on asphalt. Each vendor is responsible for providing his or her own protection from the weather. **You may not drive stakes into the asphalt. If you have a tent it must have weights.**
12. You will receive by mail, Email or phone either a confirmation of your acceptance as a vendor or a rejection of your application.
13. Apple Butter Makin' Days will be held **October 7, 8 & 9, 2022**. **Booth assignments and a packet of information** will be available at **noon** or after on **Thursday October 6th**. **Your vendor packet must be picked up at the Chamber of Commerce Temporary Office prior to setting up your booth.** Booths cannot be set up until after **5:30 p.m. Thursday** or **after 6:00 a.m. on Friday**. This is done in consideration of the businesses on and around the Square, and their customers and employees, which will be conducting normal business until that time.
14. If your booth space is not occupied by noon on Friday, the next vendor on the waiting list will be assigned the empty space.
15. Booths must be **open by 9 a.m. on Friday and Saturday** and must be kept open until **6 p.m.**, weather permitting. On **Sunday, booths must open at 10 a.m.** and close at **4 p.m.** On Sunday, your **booth space must be emptied by 6 p.m.** for the area to be cleaned by the City and the streets reopened to traffic. **You are required to pick up all trash and debris from your booth space prior to leaving.**
16. Food and home canned or jarred items are not permitted, due to Department of Health and Chamber of Commerce Regulations.
17. **YOU MUST CHARGE AND PAY SALES TAX.** A tax table to use and tax form for mailing your taxes to the State will be available if you would like it. **The Mt. Vernon Tax Rate is 7.85% but is subject to change, please verify. Your vendor packet must be picked up at the Chamber of Commerce Temporary office prior to setting up your booth.**
18. Only local non-profit organizations in Lawrence County may sell food or operate game booths unless approved by the Steering Committee.



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